

# SAFETY ACTION PLAN

ACTIVITY: KIDS TRAIN  
LOCATION: TOP OF CAMP

## GROUP LEADER...

- ➡ Disclose relevant medical conditions
- ➡ Fulfil responsibilities in SAP below
- ➡ Responsible for overall group management

## PARTICIPANTS...

- ➡ Comfortable clothing
- ➡ Shoes (recommended)

## INSTRUCTOR...

- ➡ Pass internal training and assessment program
- ➡ Current first aid certificate

## RESTRICTIONS

Passengers must not exceed 350kgs in Total

RATIOS (not including instructor)

1 adult : 8 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Serious Injury	- Inadequate instruction/ supervision	- Instructors are suitably trained	TSCC	Before	<i>Fire</i> <ul style="list-style-type: none"> <li>- Kill engine</li> <li>- Extinguish flames with fire extinguisher</li> <li>- Administer first aid</li> </ul> <i>Suspected major injury</i> <ul style="list-style-type: none"> <li>- Kill engine</li> <li>- Administer first aid</li> <li>- Radio to office for extra assistance or to call an ambulance</li> <li>- Group leader to ensure other group members are cared for</li> </ul> <i>Other/ Minor Injury</i> <ul style="list-style-type: none"> <li>- Group leader to administer first aid</li> </ul>
	- Poor/uncontrolled driving	- Only trained instructors to drive the Mule	TS Instructor	Before	
	- Mechanical failure	- Regular inspections occur	TSCC	Before	
	- Obstacles on track	- Pre-activity check ensures track is clear of obstacles	TS Instructor	Before & during	
	- Hit by train	- No running or biking beside or behind the train	TS Instructor	During	
	- Extreme environmental event (Flooding, Earthquakes, Lightning & High Winds)	- Move to emergency meeting area		In the event	
Bumps, Bruises, Scrapes, Strains, Sprains	- Hand/arms outside the carriage	- Hands must remain inside the carriage at all times	<b>TS Instructor</b>	Before & during	
	- Pushing to get on train	- Have a line for who is next on the train.	<b>Group leaders</b>		
Entrapment	- Inappropriate clothing	- Remove loose clothing	<b>Participants + Group leaders</b>	Before & during	
	- long hair	- tie long hair up and confined			
Exposure to Elements (sun, wind, temperature)	- Long periods out in the sun or wind and rain without correct clothes	- Move to an indoor Activity during "bad weather"	TS instructor	Before	
		- Ensure the group has adequate clothing	<b>Participants + Group leaders</b>	Before & During	
Equipment Damage (Mule, carriage)	- Track too wet	- Must not be used in heavy rain	<b>TS instructor</b>	Before & During	
	- Turning too sharp	- Stick to designated route			
	- Crash/Accident	- Stay in control, drive to your ability			
	- Overloaded carriage	- Do not exceed 8kph			
		- Follow weight limits			
Psychological Harm	- Being bullied or forced to participate	- Challenge by choice	TS instructor	During	
		- Group encouragement	<b>Participants + GL</b>		

Please note: The instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. *Serious hazards are highlighted*